

Iowa Medicaid Enrollment Process

Steps for New Submitters

- 1) Login. Log onto the EDISS Connect portal at: https://connect.edissweb.com
- 2) Create New Account. Select the "Register Now" button

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Nelcome DBS Connect - Registration & Arnagement ama access to this free user-fnendly rise allows providers to manage billing has allows providers to manage billing est description of the second second second registration of the second secon	Afready have an account? Log in Utername Password tog th forget semanal , forget semanal , forget semanal , forget semanal , forget semanal , forget semanal , forget semanal ,
Register Now >	Not registered? Register Now -

3) Add Transaction. Once logged in, select "Add Transaction" from the menu bar as shown below.



4) Add Provider ID. On the next screen, you will be prompted to add your NPI(s) and a valid Tax ID or SSN associated with the NPI. Once completed, select "Continue".

	2	3	4
-	Select State(s)	Line(s) of Business	Transactions
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	Add addit	ional NPI's	
	You can add m have the same	ultiple NPIs if they all do business i lines of business and the same trans	n the same states, saction types.
	Continue		

5) **Register Transaction**. Select and "<u>Add</u>" the state of Iowa from the list of "States Available", then select "<u>Continue</u>".

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- 6) **Transaction Type.** Select the type of transaction(s) you will be submitting (i.e., Institutional, Professional and/or Dental).
- 7) Line of Business. Select the line(s) of business that apply to your Medicaid NPI.

EDISS Connect	EDISS Connect
Account Home Manage Providers Manage Processing Providers	Transaction C
Register Transaction	Register Transaction
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- 8) Claim Type Version. Check the "Enroll" box next to each of the transactions you will be processing (i.e., Eligibility, Claim Status).
 - Note: Our clearinghouse supports only the 270/271 (Eligibility Benefit Inquiry) and the 276/277 (Claim Status Request)

Account Home	Manage Providers Manage Proce	ssing Providers Transaction Catalog	Contact Help
Register Tr	ansaction		Edit + Logout
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9) Search Vendors. For each transaction (claim version type) checked to enroll, click "<u>Add Vendor</u>" under the column "Who Will Perform Transactions?" to initiate a search from a list of available vendors.

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Claim Type (version)	Description	Who Will Perform Transaction?
270 (5010X279)	Eligibility Benefit Inquiry	I will and/or Add Vendor >
837P (5010X222)	Health Care Claim: Professional	I will and/or Add Vendor >
276 (5010X212)	Claim Status Request	I will and/or Add Vendor >

10) Add Vendor. Select (AC101397) from the search results and click "Add" to complete the selection. Your vendor selection will displayed under "Who Will Perform Transactions?"

Select State(s)	Line(s) of Business	Transactions	Freque
Add a Vendor			
Searc	ch for Vendor :		
Select Vendor from	Search VANTAG	EMED(cH00185)	
Results*:	Working Freemed NDC He	4 Professionals(<i>B502006</i> dicalclaims(<i>CH00133</i>) alth dba	⁵)
	RelayHe	alth(CH00006)	
	And		

11) **Complete Enrollment.** Once all selections have been made, click "Submit" to immediately process the enrollment.

Enroll	Claim Type (version)	Description	Who Will Perform Transactions?
	276 (5010X212)	Claim Status Request	I will and/or VANTAGEMED delete
			Add Vendor >
0	270 (5010X279)	Eligibility Benefit Inquiry	I will and/or Add Vendor >
	837P (5010X222)	Health Care Claim: Professional	I will and/or Add Vendor >
Certain tri inactive). I	ansaction types only allow for eithe Dniy vendors capable of processing	r a provider OR a vendor to perform a tran the specific transaction type appear in the	saction (not both, so the Add Vendor button will b list when you click the Add Vendor button
	-	-	
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12) Confirmation. Once the enrollment has been completed, the provider will see a message indicating a successful or failed account validation. Additionally, the provider will receive an automated email from <u>admin noreply@noridian</u> to confirm approval or denial of the request.

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Steps for Existing Submitters

1) Login. Log onto the EDISS Connect portal at: <u>https://connect.edissweb.com</u> using your assigned userID and password.

EDISS Connect	Q Search
Home Help Contact	
Welcome EDISS Connect - Registration & Management Gain access to this free user-friendly online registration and management tool that allows provides to manage billing RNs, update lines of business, add/or change wendor associations, select and test electronic transactions online.	Already have an account? Log In Username Password Log In Forgot Garsamo ¹ , Forgot Gassword ¹ , So days since last topo ² ,
Register Now -	Not registered? Register Now -
Questions about the process? Read Getting Started -	

2) Manage Transactions. Once logged in, select "<u>Manage Transactions</u>" from the menu bar as shown below.

EDISS ERVICES	Connect	(Q Search)
Account Home Add Transaction	Manage Transactions Help	Contact	_	
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- 3) Update Transaction. Select the transaction type(s) for which you would like to add FinThrive as a vendor (i.e., 270 and/or 276).
- 4) Add Vendor. Under "Transaction Manager/ID" on the menu bar, click "<u>Add Vendor</u>" to complete the selection. Your vendor selection will displayed under "Who Will Perform Transactions?").



5) Search Vendors. Under "Transaction Manager/ID" on the menu bar, click "<u>Add Vendor</u>" to initiate a search from a list of available vendors.

Medicaid Institutional of Iowa delete	Transaction Manager/ID	Status Forms Required
835 (5010X221) Health Care Claim Payment/Advice delete	I will and/or	
	Deploy Vendor/DEMO1234 delete	Testing Not Required

6) Add Vendor. Select (AC101397) from the search results and click "Add" to complete the selection.

Line(s) of B	usiness .	Transactions	Frequen
h for Vendor :			
Search	VANTAGEMED(C)	H00135)	
(Working 4 Profes	sionals(BS02006	
	Line(s) of Bu	Line(s) of Business	Line(s) of Business Transactions th for Vendor : Search VANTAGE!/IED/Cr/I0/1745) ENS/CH000047)

7) **Complete Enrollment.** Once all selections have been made, click "Submit" to immediately apply the changes.