≡ FinThrive™

Iowa Medicaid Enrollment Process

## Steps for New Submitters

1) **Login.** Log onto the EDISS Connect portal at: https://connect.edissweb.com

2) **Create New Account.** Select the "Register Now" button
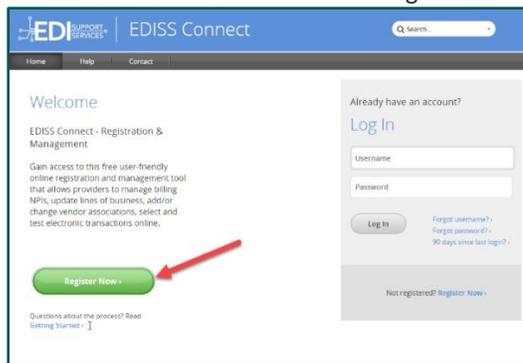
3) **Add Transaction**. Once logged in, select "Add Transaction" from the menu bar as shown below.

4) **Add Provider ID.** On the next screen, you will be prompted to add your NPI(s) and a valid Tax ID or SSN associated with the NPI. Once completed, select "Continue".
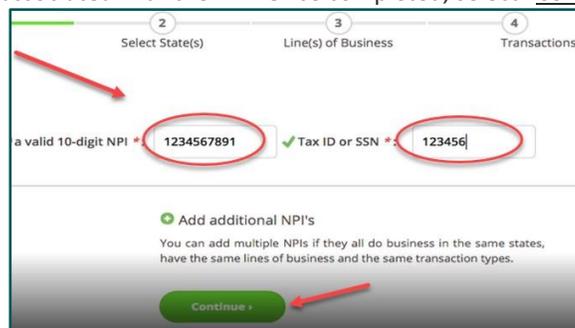
5) **Register Transaction**. Select and "Add" the state of Iowa from the list of "States Available", then select "Continue".
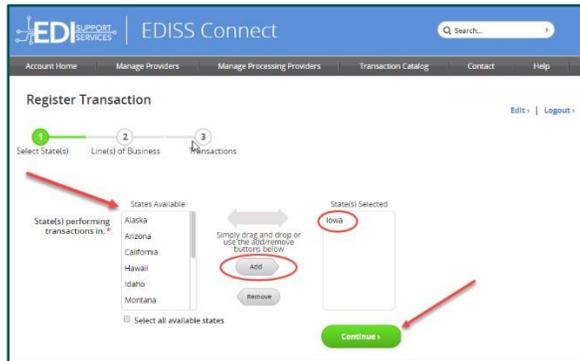
6) **Transaction Type.** Select the type of transaction(s) you will be submitting (i.e., Institutional, Professional and/or Dental).

7) **Line of Business.** Select the line(s) of business that apply to your Medicaid NPI.

8) **Claim Type Version.** Check the "Enroll" box next to each of the transactions you will be processing (i.e., Eligibility, Claim Status).

   • **Note:** Our clearinghouse supports only the 270/271 (Eligibility Benefit Inquiry) and the 276/277 (Claim Status Request)
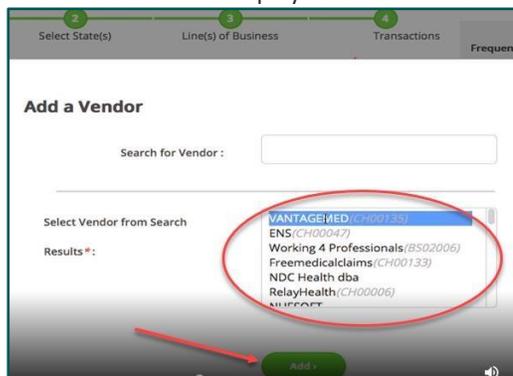

9) **Search Vendors.** For each transaction (claim version type) checked to enroll, click "Add Vendor" under the column "Who Will Perform Transactions?" to initiate a search from a list of available vendors.

10) **Add Vendor.** Select (AC101397) from the search results and click "Add" to complete the selection. Your vendor selection will displayed under "Who Will Perform Transactions?"


11) **Complete Enrollment.** Once all selections have been made, click "Submit" to immediately process the enrollment.

12) **Confirmation.** Once the enrollment has been completed, the provider will see a message indicating a successful or failed account validation. Additionally, the provider will receive an automated email from admin_noreply@noridian to confirm approval or denial of the request.
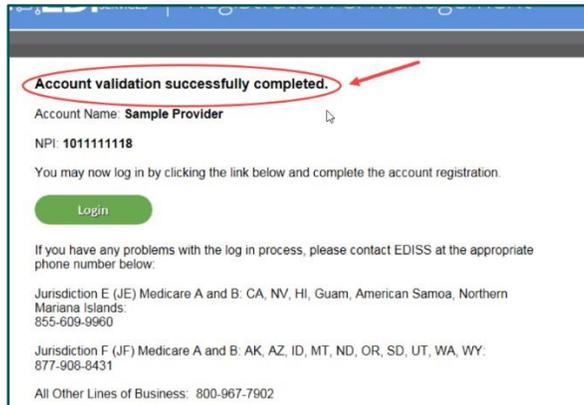
Steps for Existing Submitters

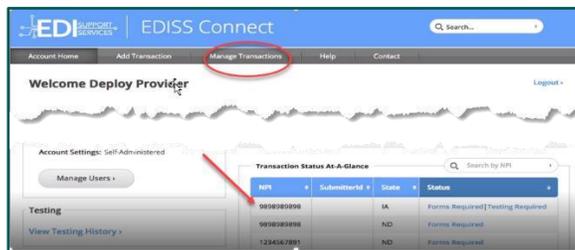1) **Login.** Log onto the EDISS Connect portal at: https://connect.edissweb.com using your assigned userID and password**.**
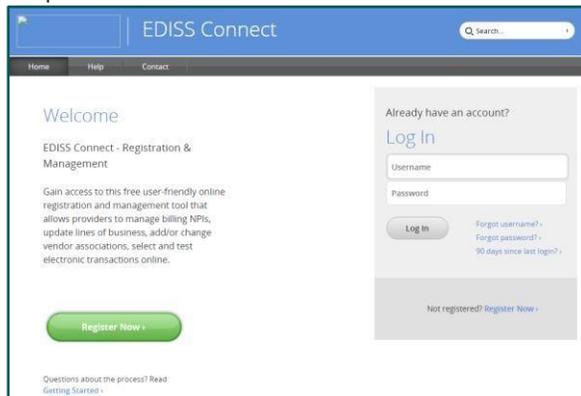
2) **Manage Transactions**. Once logged in, select "Manage Transactions" from the menu bar as shown below.

3) **Update Transaction**. Select the transaction type(s) for which you would like to add FinThrive as a vendor (i.e., 270 and/or 276).

4) **Add Vendor.** Under "Transaction Manager/ID" on the menu bar, click "Add Vendor" to complete the selection. Your vendor selection will displayed under "Who Will Perform Transactions?").

5) **Search Vendors.** Under "Transaction Manager/ID" on the menu bar, click "Add Vendor" to initiate a search from a list of available vendors.

Medicaid Institutional of Iowa | delete	Transaction Manager/ID	Status Forms Required
835 (5010X221) Health Care Claim Payment/Advice | delete	☐ I will and/or	
	Deploy Vendor/DEMO1234 | delete	Testing Not Required
	Add Vendor »	
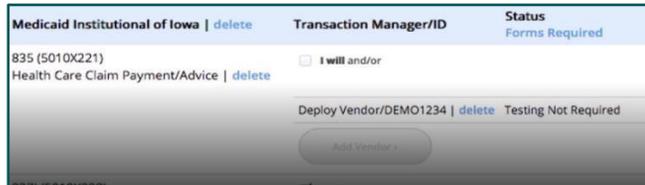
6) **Add Vendor.** Select (AC101397) from the search results and click "Add" to complete the selection.
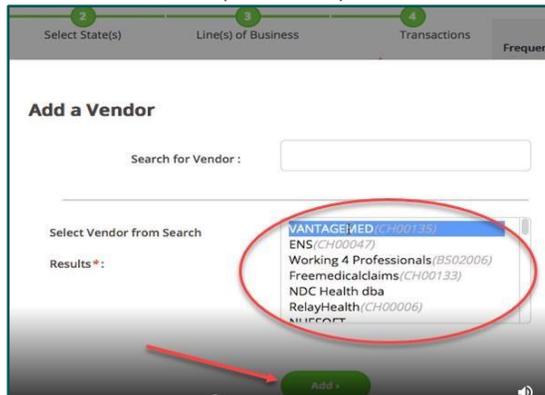
7) **Complete Enrollment.** Once all selections have been made, click "Submit" to immediately apply the changes.